USACE FINANCE CENTER
BIWEEKLY REPORT
PERIOD ENDING 2 APRIL 2004

I. CEFMS:

A.   We modified CEFMS on 31 Mar 04 to accommodate the new flat rates for supervision and administration on construction contracts in Iraq. We established new work categories, new resources codes and new revolving fund income accounts.

B.   We modified the IPAC and TFO customer order billing conversion screens to require the user to enter a justification. This modification also included the creation of a new bill conversion screen. These changes will assist the Finance Center in reconciling IPAC transactions, collections and reversals.

C.   We modified the automatic IPAC certification program to ensure certify and collect dates and the correct collection voucher number fields are populated. This change eliminates errors in the military cash report for collection of accounts receivables.

D.   We created a new role for users to record the actions taken to collect funds for delinquent accounts receivables. This is in addition to an existing role for users to write off a delinquent bill or waive the delinquent fees applied to the bill.

E.   We developed a "Labor Distribution Costs With Exceeded Commitments/Funds" report that identifies all labor purchase requests where funding has been exceeded. The report separates direct/reimbursable funds and revolving funds, and also includes a summary of all labor charges that caused the funds to be exceeded. With the elimination of the labor dispute account, the new report will assist project managers in identifying employees whose labor charges exceeded approved authorization.

F.   We modified the Payment to States report (SF1032 Report) to reflect Real Estate offices authorization to retain 10 percent of collections as an administrative fee from lease transactions. The fee is called the Real Estate Embedded Administrate Fee and it is collected into a Civil Construction or O&M appropriation. The report modification will ensure that the breakout for states and counties continues to be 75 percent of the lease payment and the administrative fee is a reduction from the remaining 25 percent that is retained by the US Treasury.

G. We modified the View Disbursed Settlements screen so that manual travel settlements (those settlements created in CEFMS by the UFC) can be viewed/accessed. Previously, only travel settlements that were computed and transmitted from IATS into CEFMS could be viewed from this screen.

H. We added a remarks field to the PCS Travel Settlement Create/Update screen. Remarks are now required when the settlement amount is less than zero. This provides USACE employees with an explanation as to why a bill has been generated for travel settlements.

I. We are continuing our testing of a file for the Intra-Governmental Transaction Portal (IGTP). This is a process created to send CEFMS data for Government Orders to the IGTP System. Since we are a pilot test site and are not in production mode, this data is not being stored in permanent tables and the seller's DODAAC is not yet being stored in CEFMS. We are also developing a Billing File.

J. Linda Brooks, Bill Mordecai and two CEFMS programmers have been made members of a HQ USACE PDT. The mission of the PDT is to improve the performance issues at GRD and CPA/PMO offices located in Iraq for all Corps Automated Information Systems (AISs). They have prepared information papers, conducted CEFMS tests, analyzed results and participated in numerous telephone conferences. The processing time for CEFMS transactions has been dramatically improved and is now equal to the transaction time in Korea. The improvement is the result of changing the communication network infrastructure and the Apache software configuration at the processing center. However, the Commanders in Iraq want the response time to be the same as CONUS. The PDT team has been directed to continue efforts to find solutions, one being the establishment of processing center(s) in Iraq.

II. PROBLEM REPORTS/IMBALANCES:

A. Open problem report inventory:

	This Report	Last Report
Total Problems	895	890
Priority #1 Problems	97	103

Received 179 new problem reports and completed 174 problem reports.

B. Database Imbalances on our 62 Production Sites:

# of Imbalances	This Report	Last Report
None	54	53
One	7	7
Two	1	1
Four	0	1

III. ACCOUNTING OPERATIONS:

A. NUMBER AND LOCATION OF ONBOARD PERSONNEL:

LOCATION	ONBOARD
MILLINGTON	243
HUNTSVILLE	22
USACE HQ	1
DA INTERN	4
TOTAL	270

B. DISBURSING WORKLOAD DATA:

PAYMENT	CURRENT MONTH	YEAR TO DATE
	Mar 01 - 30	Oct 01 - Mar 30
BY CHECK:		
Checks Issued	13,461	75,200
Percent of Total	13%	13%
Dollar Amount	$106,273,489	$643,197,359
BY EFT:		
Transfers Made	50,970	272,570
Percent of Total	87%	87%
Dollar Amount	$1,606,468,000	$8,312,077,720

IV. OTHER UFC ISSUES:

A. The UFC LAN DoD Information Technology Security Certification and Accreditation Process (DITSCAP) was completed on 18 Mar 04. The Designated Approving Authority, Thomas Brockman, signed the Authority to Operate letter.   This is the first DITSCAP of the UFC LAN and will be maintained by UFC Information Assurance (IA) officials. The project was completed

on time and under budget due to the coordinated effort between the contractor and the UFC IA/LAN staff.

    B. During the second quarter of FY04, we processed approximately 63,000 documents into our document imaging system and over 27,000 incoming packages and envelops in our mailroom. We also logged about 23,000 incoming checks into our checks received for deposit database.

    C. Based on the five-year management control plan (MCP) issued by HQUSACE on 30 Mar 04, we developed our local MCP for FY04. Our MCP contains 21 evaluation areas. We are gathering all related management control checklists for use by the respective UFC organizations in completing their evaluations. We have set a suspense date of 28 May for completion of the evaluations. We will also ask managers to complete the local management controls training by 30 Apr. The training is a PowerPoint presentation, which we have made available on our intranet.

    D. Support Services personnel have completed the annual physical inventory for the UFC with a 100% reporting rate for UFC Millington including two remote site locations. The CMR reporting for second quarter reflects a total of 1364 items inventoried at a total cost of $2,016,578.28.

    E. To facilitate accurate accounting of intra-governmental transactions across the government, the DoD Intra-governmental Transactions Integrated Process Team (IGTIPT) has directed DFAS to develop the DoD Intra-governmental Transaction System (IGTS). IGTS will accept, validate and route data to the Intra-governmental Transaction Exchange (IGTE) being developed by OMB. The requirement to interface with IGTE affects all DoD entities that provide or receive goods and services from any other Federal entity. The target date for GSA rents and IT Services transactions to be processed to IGTE is 1 Jul 04. In 2005, the requirement will be expanded to all intra-governmental trading (with the exception of Interfund and IMPAC cards). DFAS is hosting a meeting on 2 Apr 04 in Crystal City to discuss the implementation of IGTS/IGTE within the Department of Defense. Finance Center personnel will participate in the meeting via teleconference.

    F. USACE is serving as a pilot for the GSA rent and IT Services transactions transmission to the IGTS/IGTE. USACE test data will be sent to IGTS the week of 29 Mar and 5 Apr 04.

    G. Finance Center personnel are scheduled to attend the U.S. Treasury Financial Management Service (FMS) TGAnet Joint Application Development (JAD) sessions the week of 19 Apr 04 in Washington. FMS will be gathering information from agencies on

the way SF 215 Deposit Tickets are currently processed. The FMS goal is to develop a system that will be user-friendly to the agencies and eliminate the paper-driven SF 215 Deposit Ticket process, allowing agencies to create the SF 215 Deposit Ticket online. USACE has been invited to be a member of the Development Advisory Committee. Members will participate in the JAD sessions to help define the requirements and system design, assist with user acceptance testing, and possibly pilot in production.

     H. The annual DoD Intra-governmental Payment and Collection (IPAC) Conference is scheduled for the week of 10 May 04 in Kansas City. Topics include: FMS; IPAC Past, Present and Future; Government Wide Accounting (GWA); OMB Business Rules for IGTE; DLA Duns Numbers/DODAACs; GSA Business Lines; and presentations by other agencies. Finance Center personnel from Cash Reports, Accounts Receivable and Disbursing are planning to attend this conference.

     I. The WinIATS version 6.02 software acceptance test (SAT) to be conducted at the Finance Center has been changed to 10-21 May 04. DFAS will advise us if the 1 Jun 04-deployment date of version 6.02 WinIATS will need to be delayed.

     J. The Travel Division is currently processing PCS vouchers received on 30 Mar 04.